



**CONTRACTORS**  
**STATE LICENSE BOARD**

# Public Teleconference Executive Committee Meeting

Thursday, August 1 | 9:00 a.m. – 10:00 a.m.  
(or until the conclusion of business)

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*Today's meeting will begin momentarily.*

## Public Comment

Call (415) 655-0001 US Toll

- Meeting Access Code: 2556 118 1434
- Password: 87786687
- Press \*3 to raise/lower hand.

Join on WebEx using link on CSLB homepage

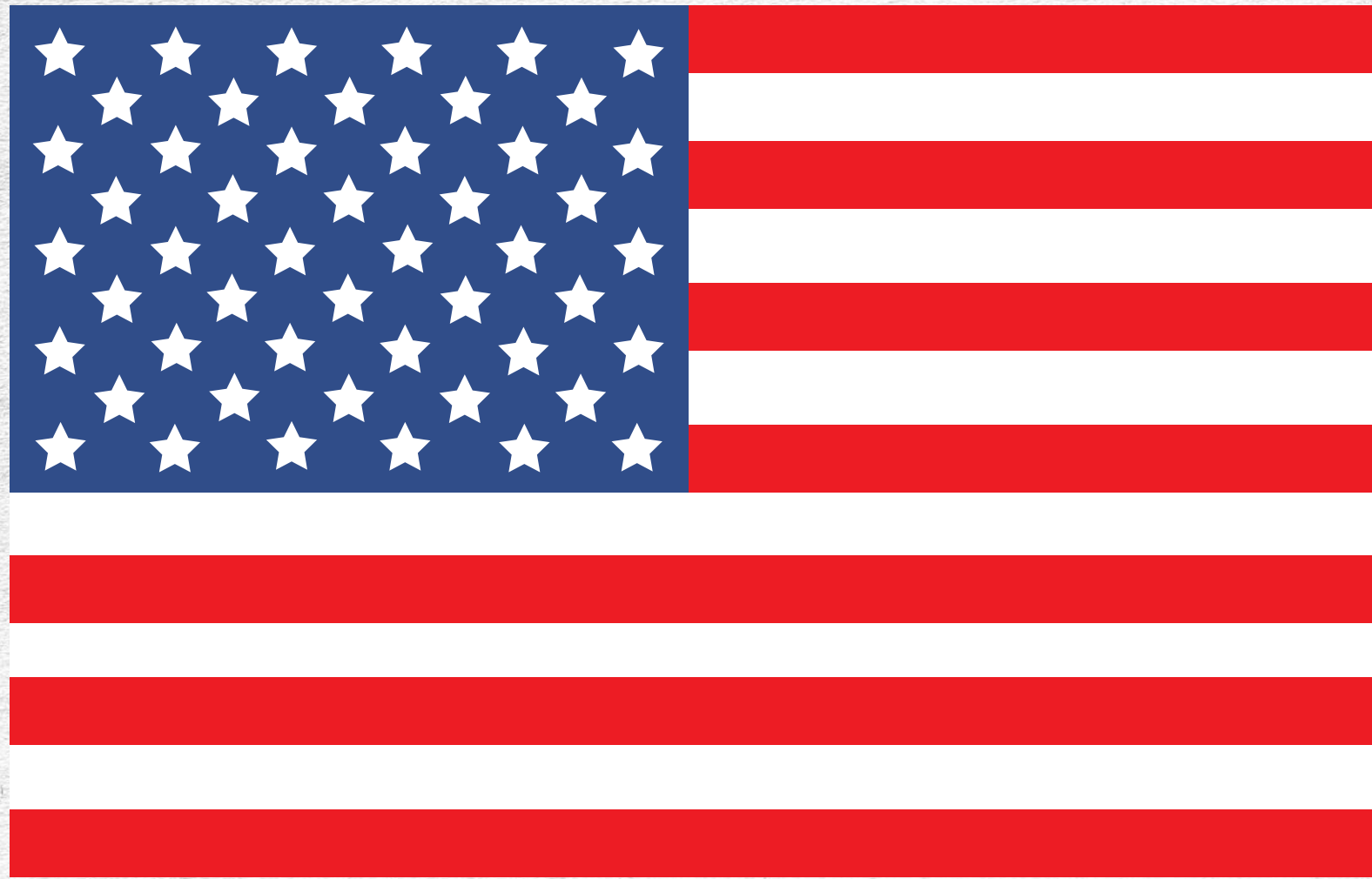
- [www.cslb.ca.gov](http://www.cslb.ca.gov)
- Event number: 2556 118 1434
- Password: vPPVmMtS294
- Click the hand icon to raise your hand if you have a question or comment.



# Agenda Item A

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*Call to Order, Roll Call, Establishment of Quorum and Chair's Introduction*





# Agenda Item B

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Public Comment for Items Not on the Agenda and Future Agenda Item Requests  
*(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).*



# Agenda Item C

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*Update and Discussion of the Board's  
Implementation of the Workers' Compensation  
Insurance Class Code Reporting Requirement  
Pursuant to [Assembly Bill 336 \(Cervantes,  
Chapter 323, Statutes of 2023\)](#)*



*Agenda Item C, continued*

## **Business & Professions Code 7125.6 – Effective July 1, 2024**

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- A licensee with a workers' compensation policy will not be renewed unless the licensee provides between one to three classification codes on the license renewal.
- The board is not required to verify the accuracy of the codes provided by the licensee.
- The board is not liable for any classification code or codes misreported by a licensee.



## *Agenda Item C, continued*

# CSLB Implementation

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- 60 days in advance of July 1, CSLB updated all renewal instructions and applications with the new requirements.
- CSLB completed programming to publicly disclose more than seven hundred 2023-24 Workers' Compensation Insurance Rating Bureau (WCIRB) class codes and descriptions.
- In June, the CSLB Executive Office became aware 700 renewals could not be processed because the codes provided did not match WCIRB codes.



## *Agenda Item C, continued*

# CSLB Implementation

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- CSLB quickly developed an alternative “cannot verify” class code for licenses without matching codes on renewals.
- Seventeen staff worked Saturday, June 29, 2024, to renew licenses without matching codes. CSLB now uses the “cannot verify” code for renewals received with codes that do not match WCIRB codes.
- Since June 29, 2024, more than 2,000 renewals needed the “cannot verify” code to renew. Over 5,000 provided matching WCIRB codes.



## *Agenda Item C, continued*

# Implementation Issues

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- There is no statutory requirement that brokers or insurers in the insurance industry use WCIRB class codes.
- These more than 100 brokers and insurance companies may modify WCIRB class codes or create their own unique class codes.
- WCIRB codes are subject to change annually. Many insurance companies continue to use outdated class codes.



*Agenda Item C, continued*

# Staff Plan

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- Continue to disclose classification descriptions when license renewals include codes that match WCIRB codes.
- Disclose without a description any class codes that do not match WCIRB codes, along with the insurance company's contact information.



*Agenda Item C, continued*

# How Reported Codes are Currently Displayed

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## Workers' Compensation

This license has workers compensation insurance with the  INSURANCE COMPANY

**Policy Number:**

**Effective Date:** 07/01/2024

**Expire Date:** 07/01/2025

[Workers' Compensation History](#)

**Workers' compensation classification code(s):**

3724 - Millwright Work

8742 - Salespersons-Outside

8810 - Clerical Office Employees

A single insurance policy may cover multiple businesses and their subsidiaries, and the workers' compensation classification code(s) reported for a particular license may not correspond to the classification(s) for that license.

**The board does not verify or investigate the accuracy of classification codes displayed.**



*Agenda Item C, continued*

# Alternative Display

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## Workers' Compensation

This license has workers compensation insurance with the  INSURANCE COMPANY

**Policy Number:**

**Effective Date:** 07/01/2024

**Expire Date:** 07/01/2025

[Workers' Compensation History](#)

**Workers' compensation classification code(s):**

3724

8742

8810

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee's insurance carrier. Contact information for the licensee's insurer is available by clicking the link to the insurer above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's [classification search](#) page.

**The board does not verify or investigate the accuracy of classification codes displayed.**



## *Agenda Item C, continued*

# Licensee Notification

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- Current licensee renewal instructions advise licensees on different ways to report their codes. (See next slide.)
- CSLB will continue to use the “cannot verify” code through August as staff works to complete the necessary programming changes.
- By September 1, CSLB will revise its license renewal instructions and distribute an industry bulletin to educate licensees and the public.



## *Agenda Item C, continued*

# Licensee Notification

### **New Renewals Procedure as of July 1, 2024**

As of July 1, 2024, AB 336 (Cervantes) requires all licensees with a workers' compensation policy to provide their top three workers' compensation classification codes when they renew their license. Those codes will be posted on the CSLB license lookup webpage. If licensees have less than three codes on their policy, they must report every code. Licenses will not be renewed without the codes. However, the bill allows for retroactive renewal if the licensee provides the codes within 30 days after receiving notice of the denial. (Chapter 323, Statutes of 2023). If a licensee is unsure of their codes or is having difficulty with the online renewal portal because of the codes they are providing, there are three options:

- Double-check their policy to see if there is a suffix with the code that needs to be provided (see below for more details)
- Contact their insurance broker for their classification codes
- Check the Workers Compensation Insurance Rating Bureau (WCIRB) at [www.WCIRB.com](http://www.WCIRB.com) to see if their classification description is listed and there is a suffix for the code.

Note that the codes provided by the broker might be in a slightly different format than the CSLB renewal form or online portal. Some policies list the codes as #####(#), while CSLB asks for the codes as #####-##. For example, a 2222(1) code can be entered on the renewal as 2222-01. The workers' compensation companies do not always provide the leading zeros.





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# MEETING ADJOURNED

A RECORDED VERSION WILL BE ARCHIVED  
ON CSLB'S YOUTUBE CHANNEL

